Guide to Disaster Assistance For Individuals 2019

QUICK GUIDE

FEMA

(800) 621-3362 www.fema.gov Apply online at www.DisasterAssistance.gov FEMA app for smartphones is also available at the app store

SBA Disaster Assistance Customer Service Center

(800) 659-2955

www.sba.gov/services/disasterassistance

Iowa Disaster Reimbursement Grant Program

(866) 434-4692

www.dhs.iowa.gov

Iowa Insurance Division

(800) 955-1212

www.iid.state.ia.us

Disaster Food Assistance

1-877-YES-FOOD

Iowa Concern Hotline

800-447-1985

Disability Rights IOWA - Law Center for Protection and Advocacy

1-800-779-2502

Relay 711

Email: info@ DRIowa.org

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

DISASTER ASSISTANCE

For homeowners, renters, and businesses of all sizes, and private non-profit organizations affected by the severe storms and tornadoes

Apply by phone to FEMA 1-800-621-3362 (TTY 1-800-462-7585 for the speech- or hearing-impaired) Or apply online at www.DisasterAssistance.gov

Please have the following information available:

- A phone number and a reliable alternate call back number
- Address of the damaged property
- Social Security number
- Bank Account Information *
- Insurance information (if you have insurance)
- Brief description of damages
- Current mailing address
- Household income

Government disaster assistance covers basic needs only and will not normally compensate you for your entire loss. If you have insurance, the government may help pay for basic needs not covered under your insurance policy. Some disaster aid does not have to be paid back, while other assistance may come in the form of loans.

Note: If you sustained damages to your home or personal property, you should apply with FEMA for assistance. If you had damages to your crops, livestock, farm equipment, barns, dairy, etc., you should contact your local Farm Services Agency office to inquire about the USDA's disaster assistance program.

^{*} If you are eligible for disaster assistance, you may choose to have the assistance check deposited directly into your bank account.

Do I have to register with FEMA to get help? Yes, if you want federal assistance you will have to register with FEMA, either by telephone or online. The registration number you will receive will be needed whenever you call with questions.

What is the difference between FEMA and the SBA? FEMA coordinates the federal government's role in preparing for, preventing, mitigating the effects of, responding to, and recovering from all domestic disasters, whether natural or man-made, including acts of terror.

SBA is the federal government's primary source of money for the long-term rebuilding of disaster-damaged private property. SBA helps homeowners, renters, businesses of all sizes, and private non-profit organizations fund repairs or rebuilding efforts, and cover the cost of replacing lost or disaster-damaged personal property. These disaster loans cover uninsured and uncompensated losses and do not duplicate benefits of other agencies or organizations. For information about SBA programs, applicants may call 800-659-2955 (TTY 800-877-8339).

What happens after I register? You will receive a call from the FEMA housing inspector.

On-site inspections are an important early step helping to speed aid to homeowners and renters suffering tornado damage. All inspectors carry photo identification and will have the FEMA registration number assigned to the person whose home is being inspected.

Only an official FEMA inspector will have the number that was provided during registration. The FEMA inspection is free. Again, beware of individuals attempting to charge for inspections or remodeling contractors claiming to be FEMA-approved. FEMA does not endorse construction firms.

When a FEMA inspector calls for an appointment, registrants should provide a clear, accurate description of the damaged property and current contact information. You do not have to wait for the inspector to arrive before beginning repairs. Photos, contractor estimates, and receipts can be provided to FEMA inspectors to document the extent of the damage.

The inspection generally takes 30-40 minutes, and includes all areas of the home and personal property. The inspector enters damage-related information into a handheld computer and sends that data electronically to FEMA. The inspector does not determine whether a registrant is eligible for assistance, nor the amount of assistance an individual may receive.

You may also receive a call from a representative of the U.S. Small Business Administration, which provides low-interest disaster loans to eligible applicants for long-term recovery. An SBA loan application is included in the FEMA registration materials and is a key part of the registration process. While no one is required to take out an SBA loan, a loan denial may open up other assistance to eligible applicants.

ASSISTANCE TO INDIVIDUALS AND HOUSEHOLDS

The Individuals and Households Program (IHP) provides financial help or direct services to those who have necessary expenses and serious needs if they are unable to meet the needs through other means. Up to \$34,900 is available in financial help (adjusted each year), although some forms of IHP assistance have limits. The average amount of a grant is between \$4,000-\$5,000. Please note there is no cap for rental assistance or for accessibility and functional needs. Flood insurance may be required as indicated below. These forms of help are available: Housing Assistance (including Temporary Housing, Repair, Replacement, and Semi-Permanent or Permanent Housing Construction) and Other Needs Assistance (including personal property and other items).

Housing Assistance

Temporary Housing: Money to rent a different place to live or a temporary housing unit (when rental properties are not available).

Repair: Money for homeowners to repair damage from the disaster that is not covered by insurance. The goal is to repair the home to a safe and sanitary living or functioning condition. FEMA will not pay to return a home to its condition before the disaster. Flood insurance may be required if the home is in a Special Flood Hazard Area. Repair and replacement items include:

- Structural parts of a home (foundation, outside walls, roof)
- Windows, doors, floors, walls, ceilings, cabinetry
- Septic or sewage system
- Well or other water system
- Heating, ventilating, and air conditioning system
- Utilities (electrical, plumbing, and gas systems)
- Entrance and exit ways from the home, including privately owned access roads
- Blocking, leveling and anchoring of a mobile home and reconnecting or resetting its sewer, water, electrical and fuel lines and tanks

Replacement: Money to replace a disaster-damaged home, under rare conditions, if this can be done with limited funds. If the home is located in a Special Flood Hazard Area, the homeowner must comply with flood insurance purchase requirements and local flood codes and requirements.

Semi-Permanent or Permanent Housing Construction: Direct assistance or money for the construction of a home. This type of assistance occurs only in very unusual situations, in locations specified by FEMA, where no other type of housing assistance is possible. Construction shall follow current minimal local building codes and standards where they exist, or minimal acceptable construction industry standards in the area. Construction will aim toward average quality, size, and capacity, taking into consideration the needs of the occupant. If the home is located in a Special Flood Hazard Area, the homeowner must comply with flood insurance purchase requirements and local flood codes and requirements.

Other Needs Assistance

Other Needs Assistance provision of the Individuals and Households Program provides grants for uninsured, disaster-related necessary expenses and serious needs. Flood insurance may be required on insurable items (personal property) if they are to be located in a Special Flood Hazard Area. Assistance includes:

- Medical and dental expenses
- Funeral and burial costs
- Repair, cleaning, or replacement of:
- Clothing
- Household items (room furnishings, appliances)
- Specialized tools or protective clothing and equipment required for your job
- Necessary educational materials (computers, school books, supplies)
- Clean-up items (wet/dry vacuum, air purifier, dehumidifier)
- Fuel (fuel, chain saw, firewood)
- Repairing or replacing vehicles damaged by the disaster, or providing for public transportation or other transportation costs
- Moving and storage expenses related to the disaster (including evacuation, storage, or the return of property to a home)
- Other necessary expenses or serious needs (for example, towing, or setup or connecting essential utilities for a housing unit not provided by FEMA)
- The cost of a National Flood Insurance Program group flood insurance policy to meet the flood insurance requirements

Conditions and Limitations of IHP Assistance

- Non-discrimination: All forms of FEMA disaster housing assistance are available to any affected household that meets the conditions of eligibility. No Federal entity or official (or their agent) may discriminate against any individual on the basis of race, color, religion, sex, age, national origin, disability, or economic status.
- Residency status in the United States and its territories: To be considered for disaster housing assistance, you or a household member must provide proof of identity and sign a declaration stating that you/they are a United States citizen, a non-citizen national, or a qualified alien.
- Supplemental Assistance: Disaster housing assistance is not intended to substitute for
 private recovery efforts, but to complement those efforts when needed. FEMA expects
 minor housing damage or the need for short-term shelter to be addressed by homeowners
 or tenants. Furthermore, the Disaster Housing Program is not a loss indemnification
 program and does not ensure that applicants are returned to their pre-disaster living
 conditions.
- Household Composition: People living together in one residence before the disaster are expected to continue to live together after the disaster. Generally, assistance is provided to

the pre-disaster household as a unit. If, however, the assistance provided to the household is not shared with you, or if the new residence is too small or causes you undue hardship, you may request assistance separate from your pre-disaster household.

- Type of Assistance: Generally, more than one type of IHP assistance may be provided to the household. Only FEMA has the authority to determine which type of assistance is most appropriate for the household and the period of assistance to be covered.
- Proper Use of Assistance: All financial assistance provided by FEMA should be used as specified in writing: to rent another place to live, to make the home repairs identified by FEMA, or to prevent eviction or foreclosure, or to replace or repair personal property. Failure to use the money as specified may make you ineligible for additional assistance. All money provided by FEMA is tax-free.
- Documentation: It is your responsibility to provide all documentation necessary for FEMA to evaluate your eligibility. You may need to provide proof of occupancy, ownership, income loss, and/or information concerning your housing situation prior to the disaster. You should keep all receipts and records for any housing expenses incurred as a result of the disaster. This includes receipts for repair supplies, labor, and rent payments.
- Insurance: If you have insurance, any assistance provided by FEMA should be considered an advance and must be repaid to FEMA when you receive your insurance settlement payment. If your settlement is less than FEMA's estimated cost to make your home habitable, you may qualify for funds to supplement your insurance settlement, but only for repairs relating to the home's habitability. FEMA does not provide replacement value amounts or assistance with non-essential items.
- Duration of Assistance: Repair and Replacement Assistance is provided as a one-time payment. Temporary Housing Assistance (or a mobile home/travel trailer) is provided for an initial period of 1, 2, or 3 months. To be considered for additional assistance, you must demonstrate that you have spent any previous assistance from FEMA as instructed, and you must demonstrate your efforts to re-establish permanent housing. Additional assistance is generally provided for 1, 2, or 3 months at a time. The maximum period for IHP assistance is 18 months, unless extended by the President.
- Appeal Rights: If you disagree with FEMA's determination of eligibility or the form of assistance provided, you have the right to appeal within 60 days of the date of your notification letter. Send appeal letters to:

Appeals Officer
FEMA- Individuals & Households Program National Processing Service
Center
P.O. Box 10055
Hyattsville, MD 20782-7055

U.S. SMALL BUSINESS ADMINISTRATION DISASTER LOANS

Whether you rent or own your own home, own your own business, or own a small agricultural cooperative located in a declared disaster area, and are the victim of a disaster, you may be eligible for financial assistance from the U. S. Small Business Administration (SBA).

SBA offers you the option of submitting an Electronic Loan Application online at https://disasterloan.sba.gov/ela/. For more information, you may contact the SBA Customer Service Center at 1-800-659-2955 (TTY: 1-800-877-8339) or e-mail disastercustomerservice@sba.gov.

What Types of Disaster Loans are Available?

- Home and Personal Property Loans Loans to homeowners or renters to repair or replace disaster damaged real estate or personal property owned by the victim. Renters are eligible for their personal property losses, including automobiles.
- Business Physical Disaster Loans Loans to businesses to repair or replace disaster-damaged property owned by the business, including real estate, inventories, supplies, machinery and equipment. Businesses of any size are eligible. Non-profit organizations such as charities, churches, private universities, etc., are also eligible.
- Economic Injury Disaster Loans (EIDL) Working capital loans to help small businesses, small agricultural cooperatives and most private, non-profit organizations of all sizes meet their ordinary and necessary financial obligations that cannot be met as a direct result of the disaster. These loans are intended to assist through the disaster recovery period.
- Military Reservists Economic Injury Loans (MREIDL) Provides funds to help an
 eligible small business meet ordinary and necessary operating expenses that it could
 have met, but is unable to meet, because an essential employee was called-up to
 active duty in their role as a military reservist.

What are Mitigation Loans?

If your loan application is approved, you may be eligible for additional funds to cover the cost of improvements that will protect your property against future damage. Examples of improvements include retaining walls, seawalls, sump pumps, etc. Mitigation loan money would be in addition to the amount of the approved loan, but may not exceed 20 percent of the approved loan amount. It is not necessary for the description of improvements and cost estimates to be submitted with the application. SBA approval of the mitigating measures will be required before any loan increase.

What are the Credit Requirements?

- Credit History Applicants must have a credit history acceptable to SBA.
- Repayment Applicants must show the ability to repay all loans.
- Collateral Collateral is required for physical loss loans over \$14,000 and all EIDL loans over \$5,000. SBA takes real estate as collateral when it is available. SBA will not decline a loan for lack of collateral, but requires you to pledge what is available.

What are the Interest Rates?

By law, the interest rate is determined by an applicant's ability to obtain credit elsewhere (from non-federal sources). An applicant does not have Credit Available Elsewhere when SBA determines the applicant does not have sufficient funds or other resources, or the ability to borrow from non-government sources, to provide for its own disaster recovery. An applicant, which SBA determines to have the ability to provide for his or her own recovery is deemed to have Credit Available Elsewhere.

Interest rates are fixed for the term of the loan, are determined from disaster to disaster with market conditions. Currently, the applicable interest rates are:

No Cred	lit Available	Credit Available Elsewhere Elsewhere
Home Loans	2.063%	4.125%
Business Loans	4.000%	8.000%
Non-Profit Organizations	2.750%	2.750%
Economic Injury Loans		
Businesses and Small A	gricultural Coop	eratives
	3.740%	N/A
Military Reservists	3.740%	N/A
Non-Profit Organization	ns	
_	2.750%	N/A

What are Loan Terms?

The maximum term is 30 years. However, the law restricts businesses with credit available elsewhere to a maximum 3-years term. SBA sets the installment payment amount and corresponding maturity based upon each borrower's ability to repay.

What are the Loan Amount Limits?

• Home Loans – SBA regulations limit home loans to \$200,000 for the repair or replacement of real estate and \$40,000 to repair or replace personal property. Subject to these maximums, loan amounts cannot exceed the verified uninsured disaster loss.

- Business Loans The law limits business loans to \$2,000,000 for the repair or replacement of real estate, inventories, machinery, equipment and all other physical losses. Subject to this maximum, loan amounts cannot exceed the verified uninsured disaster loss.
- Economic Injury Disaster Loans (EIDL) The law limits EIDL(s) to \$2,000,000 for alleviating economic injury caused by the disaster. The actual amount of each loan is limited to the economic injury determined by SBA, less business interruption insurance and other recoveries up to the administrative lending limit. SBA also considers potential contributions that are available from the business and/or its owner(s) or affiliates.
- Military Reservists Economic Injury Loans (MREIDL) The maximum loan amount is \$2,000,000. The amount of each loan is limited to the actual economic injury as calculated by SBA, not compensated by business interruption insurance or otherwise, and beyond the ability of the business and/or its owners to provide. If a business is a major source of employment, SBA has authority to waive the \$2 million statutory limit.
- Business Loan Ceiling The \$2,000,000 statutory limit for business loans applies to the combination of physical and economic injury, and applies to all disaster loans to a business and its affiliates for each disaster. If a business is a major source of employment, SBA has the authority to waive the \$2,000,000 statutory limit.

What Restrictions are there on Loan Eligibility?

- Uninsured Losses Only uninsured or otherwise uncompensated disaster losses are
 eligible. Any insurance proceeds which are required to be applied against outstanding
 mortgages are not available to fund disaster repairs and do not reduce loan eligibility.
 However, any insurance proceeds voluntarily applied to any outstanding mortgages do
 reduce loan eligibility.
- Ineligible Property Secondary homes, personal pleasure boats, airplanes, recreational vehicles and similar property are not eligible, unless used for business purposes. Property such as antiques and collections are eligible only to the extent of their functional value. Amounts for landscaping, swimming pools, etc., are limited.
- Noncompliance Applicants who have not complied with the terms of previous SBA loans are not eligible. This includes borrowers who did not maintain flood and/or hazard insurance on previous SBA or Federally Insured loans.

Is There Help Available for Refinancing?

• SBA can refinance all or part of prior mortgages that are evidenced by a recorded lien, when the applicant (1) does not have credit available elsewhere, (2) has suffered substantial uncompensated disaster damage (40 percent or more of the value of the property), and (3) intends to repair the damage.

- Homes Homeowners may be eligible for the refinancing of existing liens or mortgages on homes, in some cases up to the amount of the loan for real estate repair or replacement.
- Businesses Business owners may be eligible for the refinancing of existing mortgages or liens on real estate, machinery and equipment, in some cases up to the amount of the loan for the repair or replacement of real estate, machinery, and equipment.

What if I Decide to Relocate?

You may use your SBA disaster loan to relocate. The amount of the relocation loan depends on whether you relocate voluntarily or involuntarily. If you are interested in relocation, an SBA representative can provide you with more details on your specific situation.

Are There Insurance Requirements for Loans?

To protect each borrower and the Agency, SBA may require you to obtain and maintain appropriate insurance. By law, borrowers whose damaged or collateral property is located in a special flood hazard area must purchase and maintain flood insurance for the full insurable value of the property for the life of the loan.

For More Information Contact: SBA Disaster Assistance Customer Service Center (800) 659 2955 http://www.sba.gov/services/disasterassistance

IOWA INSURANCE DIVISION 330 Maple Street Des Moines, IA 50319 (877) 955-1212

The Iowa Insurance Division (IID) has general control, supervision and direction over all insurance and securities business transacted in the state, and enforces Iowa's laws and regulations.

Claims for the losses associated with a disaster include those for damaged vehicles, homes, contents or businesses covered by insurance.

Iowans who were affected by a disaster may contact the IID for more information regarding insurance, submit complaints at 1-877-955-1212 or visit the division on the web at www.iid.state.ia.us. You may also visit IID's flood awareness Web site at www.DontTestTheWatersIowa.gov.

IID offers these basic tips for handling the filing of your claim and for working with your damaged property:

- Contact your insurance agent or company as soon as possible. If possible, have your policy numbers available when you call. Ask what documents, forms, and data you'll need to file a claim. Advise them if you no longer have documents and learn what alternative documents can be provided. If your insurer does not call you back or send an adjuster to your property within three days, call the IID at (877) 955-1212.
- People who have suffered property losses may find themselves being contacted by someone who identifies themselves as a public adjuster. Iowans who choose to work with public adjusters should make sure to ask to see their license before doing business with them. Public adjusters work for the policyholder, and charge a fee from the policyholder. Company adjusters do not charge fees.
- Keep track of all the expenses associated with the loss and keep copies of all of your paperwork.
- Take photographs or video of the damage.
- If your property is partially damaged, try to protect it against further losses by making temporary repairs. Make the repairs necessary to prevent further damage to your property. Don't have permanent repairs made until your insurance company has inspected the property and you have reached an agreement on the cost of repairs. Keep receipts associated with such repairs, as these may be reimbursable under your insurance.
- If your home is damaged to the extent that you can't live there, ask your insurance company if you have coverage for additional living expenses. Call the company to advise them of your temporary location. Also leave information about how you can be

contacted at your property in case an adjuster comes to the property for a damage assessment.

- If you have damaged appliances, furniture, and other contents for which you will be filing claims, don't throw that damaged property away unless instructed to do so by your insurance adjuster, and don't start permanent repairs without prior approval from your insurer.
- Be sure to ask contractors for references and check them before you sign a contract for repairs, removal or replacement. Check with the Better Business Bureau, or the Consumer Protection Division of the Iowa Attorney General's office toll-free at 1-888-777-4590 to make sure the company has a good track record or to report suspected price gouging. The Iowa Workforce Development's Division of Labor has an online directory of registered contractors. You can access the registry at: www.iowaworkforce.org/labor/contractor.htm.
- Obtain more than one estimate, and get everything in writing. Don't be pressured into signing the first contract that is presented to you. Be wary of contractors who demand upfront payment before work is initiated or payment in full before work is completed. If the contractor needs payment to buy supplies, go with the contractor and pay the supplier directly.
- You have the right to choose which contractor will repair your home. Your insurer may provide you with a list of pre-approved contractors, but as the policyholder, you have the final say in contractor selection.
- Contact your creditors; if you can't cover all of your expenses, try to negotiate a
 payment plan. Keep a diary of all conversations with insurance companies, creditors, or
 relief agencies.
- If you are not able to negotiate an acceptable settlement with your insurer, call the Insurance Division for assistance and advice.

IOWA DISASTER REIMBURSEMENT GRANT PROGRAM

The Iowa Disaster Reimbursement Grant Program provides limited financial assistance <u>in the event of a Governor Disaster Declaration for eligible households that have disaster related needs and are unable to meet such needs through other means. The program offers grants to families with incomes at or below twice the federal poverty index and the maximum grant amount is \$5,000.</u>

When a disaster period is active, applications and rules are available online at www.dhs.iowa.gov or by calling the toll-free line at (866) 434-4692.

Note: The Iowa program is automatically canceled in cases where the president issues a disaster declaration for individual assistance.

DISASTER CRISIS COUNSELING

Iowa Concern Hotline (800) 447-1985 24 hours a day, 7 days a week

DISASTER FOOD ASSISTANCE 1-877-YES-FOOD (937-3663)

If you live in a county affected by flooding or severe weather, you may qualify for Disaster Food Assistance.

To qualify a household – because of the disaster - must have experienced at least one of the following:

- Loss of food.
- Damage to or destruction of the household's home.
- Damage to or destruction of a household member's self- employment business.
- Disaster-related expenses not expected to be reimbursed during the disaster period.
- Loss or inaccessibility of income.

All households who need assistance are encouraged to apply. Applications are accepted for a limited time at FEMA disaster site offices.

If you live anywhere in Iowa and currently receive Food Assistance, you can apply for assistance to replace food destroyed or spoiled due to the disaster.

How to Apply: Complete a <u>Request for Replacement of Spoiled Food</u> application and bring or mail it to your county's DHS Office. If you are unable to get to your local office or your local office is closed due to flooding or storms, you should call 1-877-YES-FOOD (1-877-937-3663) to apply.

IOWA LEGAL AID www.iowalegalaid.org 800-532-1275

Iowa Legal Aid and volunteer attorneys help the legal system work for those who cannot afford help with legal issues. Typical cases involve problems with basic necessities, fundamental rights or safety. Iowa Legal Aid is a nonprofit organization that provides critical legal assistance to low-income Iowans who have nowhere else to turn.

CENTERS FOR MEDICARE & MEDICAID SERVICES (CMS)

If you have lost your Medicare prescription drug card and don't know your plan's telephone number, you can call 1-800-MEDICARE for the information. TTY users should call 1-877-486-2048.

Getting Care and Prescription Drugs in a Disaster or Emergency Area

If you belong to a Medicare health or drug plan, you have special rights to get care and prescription drugs if you live or see doctors or other providers in an area that the President has declared a major disaster.

Getting your prescription drugs

If you had to leave your home without your prescription drugs, or your prescription drugs have been damaged or lost as a result of the disaster, in general, you won't be required to go to your usual pharmacy for a replacement supply. You should be able to find a network pharmacy nearby. If you can't reasonably get to a network pharmacy, the plan's rules should allow you to get replacement prescription drugs at an out-of-network pharmacy. Keep in mind that you may pay more at an out-of-network pharmacy than you would at a network pharmacy.

Using in-network pharmacies

Most prescriptions can be transferred from one network pharmacy to another or transferred back to your pharmacy when the emergency ends. This includes transferring prescriptions across state lines when necessary. If you need help finding the closest network pharmacy, call your prescription drug plan.

The new pharmacy will need to know the name of your regular pharmacy and the name of the drugs you need refilled.

<u>Using out-of-network pharmacies</u>
When you buy your drugs at an out-of-network pharmacy, you will probably have to pay the full cost of the drugs when you fill your prescription.

After you buy your prescriptions, save your receipts so that you can ask your prescription drug plan to give you a refund for the drugs you buy. To get a refund, submit a paper claim to your plan.

Additional (extended-day) supplies

If you think you might be able to return home for a long period of time, you may consider getting an additional 60-90 day supply of your prescription drugs. Call your plan to ask whether they offer extended-day supplies and what pharmacies you can use to get them.

Medicare Advantage Plans

If you are in a Medicare Advantage Plan (like an HMO or PPO), you have special rights: you can see any doctor that accepts Medicare patients; you won't have to meet your plan's prior authorization and/or out-of-network rules; and you will only have to pay the in-network rate during the emergency period. If you are required to pay for the service when you get it, then ask your plan to give you a refund for the out-of-area or out-of- network services you receive.